

April 8, 2020

Dear Lapeer Community School Elementary Families,

Governor Whitmer issued an executive order on April 2, 2020 that suspends face-to-face instruction in all K-12 school districts for the remainder of the 2019-20 school year. This will be a dramatic departure from our normal course of business, but we are fully confident in the ability of our students and staff to adapt. We appreciate your patience, as the District begins the process of rolling out the highest level of academic opportunities we can offer in an online environment. We have developed a virtual learning plan to facilitate instruction on all of the previously scheduled school days beginning April 14 and ending June 12, 2020.

We are prepared to offer all K-5 students a three pronged approach to a virtual learning plan. Please be advised in our first week our goal is to get students and families comfortable accessing virtual learning options below:

- 1) Grade Level Packets** - We are making weekly grade level content packets available to students. These will continue to be available early each week at all elementary school buildings unless you choose to use the online copy.

- 2) Online Learning Platform** - In addition to the content packets by grade level, beginning April 14, 2020, to the greatest degree possible, we desire to continue the student's education through an online platform that properly supports the student's needs to ensure success. Elementary students in grades E5 - 5th grade will receive an email to their school email account Monday through Friday following the content schedule shown below. Each classroom teacher will create and produce supplemental educational activities for students to participate in for their core content elementary classes and their special classes in addition to the content packets described above. These activities will be available via **Google Classroom**. Assignments will be posted to Google Classroom by 10:00 AM each day.

Weekly Content Schedule:

Monday	ELA and Math
Tuesday	ELA and Math
Wednesday	Science and/or Social Studies - transition each week as needed
Thursday	Elective grades K-2 and *Weekly Read at Home Plan homework for students
Friday	Elective grades 3-5 and *Weekly Read at Home Plan homework for students

3) Virtual Interaction - We strongly feel the importance of making face-to-face interactions between teacher and student possible. All classroom teachers and support staff associated with a class will participate in three weekly virtual interactions to conduct class discussions presented in lessons and answer student questions. Specials teachers will participate in two weekly interactions depending on grade level.

Elementary students will have the opportunity to interact virtually with teachers 4 days a week via Google Hangouts or Zoom according to the following scheduled times:

Monday – Wednesday Core Content Classroom Teacher	Thursday – Friday Elective Teacher	
	<i>* Students can choose to participate in 1 or all elective classes</i>	
	Time	Thursday
	9:00-9:30	PE K-2
	10:00-10:20	Music PreK/Kdg
	10:30-10:50	Art – PreK/Kdg
	11:00-11:20	Music – 1 st
	11:00-11:45	
	11:30-11:50	Art – 1 st
	12:00-12:20	Music – 2 nd
	12:30-12:50	Art – 2 nd
		Friday
		PE 3-5
		Spanish – 3 rd
		Art – 3 rd
		Spanish – 4 th
		Band 5 th only
		Art – 4 th
		Spanish – 5 th
		Art – 5 th

Support with Technology

In an ideal setting, all our students would have the ability to participate in the lesson delivery and interactive activity. The reality is, you may not have access to the technology to do so. Despite possible limitations, we will do what it takes to provide your child the best educational opportunity we can during these difficult times. If you do not have access to a computer please email your building Dean of Students to check out available technology and discuss possible options gaining access to virtual content.

Elementary Dean Contact information:

- Lynch Elementary – Linda Kriewall, lkriewall@lapeerschools.org
- Mayfield Elementary - Jack Chittle, jchittle@lapeerschools.org
- Murphy Elementary – Tara Babbitt, tbabbitt@lapeerschools.org
- Schickler Elementary – Julie McCallum, jmccallum@lapeerschools.org
- Turrill Elementary – RaeAnne Fielder, rfielder@lapeerschools.org

In order to assist parents and students, we have developed a variety of resources to support accessing virtual content. The links below are also available from the district website.

How to Join a Google Classroom: <http://youtu.be/du23MRGsZVI?hd=1>

How to Join a Google Hangouts Meet: http://youtu.be/Gf_tx8e6yaE?hd=1

How to Join a Zoom Meeting: <http://youtu.be/w7S8j3udGmo?hd=1>

Communicating with Staff

The preferred contact method of communication for all staff is email since staff will not have physical access to their classrooms. If email is not available, you may contact a teacher by following the directions below.

- Parents can call the building and select the option for Voice Directory
- Once the teacher's phone is reached, leave a voicemail. The teacher will be able to access voicemail remotely and will check periodically for messages.
- Please be aware if teachers contact you by phone their number will appear as restricted, in order to protect teacher privacy.

Additional Support for Students

For students who receive additional assistance through Section 504, Special education, and English Language Learners (ELL) parents will be contacted by their child's case manager and/or service provider to provide access and opportunities to their programs and supports that will be available to support students during the closure.

In the meantime, please seek ways your family can participate in our virtual learning plan and your child's teacher and school will be in contact with you very soon. Just as a reminder, this is our initial communication regarding the transition to online learning and we know there are many unanswered questions. Please stay tuned to more details that will be shared in the coming weeks.

Thank you,

Michelle Bradford

Lapeer Community Schools
Executive Director for Curriculum and Instruction
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