

**NOTICE OF REQUEST FOR BIDS  
FOR LAWN MAINTENANCE 2019**

Lapeer Community Schools is accepting sealed bids for Lawn Maintenance for 2019. Those submitting bids must bid all individual buildings. All bids must be returned in the envelope provided marked "Sealed Bids" 2019. Bid packages will be available at the Administration & Services Center, 250 Second Street, Lapeer, MI 48446 beginning **Wednesday, April 10, 2019 at 9:00 am.**

**DATE DUE:**

Sealed written bids clearly marked "LAWN MAINTENANCE BIDS" are due no later than **10:00 AM EST, Thursday, April 18, 2019** at the Lapeer Community Schools Administration & Services Center, 250 Second Street, Lapeer, MI 48446. Bids received after 10:00 am, Thursday, April 18, 2019 will automatically be disqualified. All bids will be opened and read aloud at 10:00 AM, Thursday, April 18, 2019 in the Board Room of the Administration Building.

**MANDATORY PRE-BID MEETING**

**Tuesday, April 16, 2019 at 9:00 AM, EST**, in Meeting Room "B" at the Lapeer Community Schools Administration & Services Center Building, 250 Second Street, Lapeer, MI 48446.

**DISCLAIMER:**

This request for bid does not commit Lapeer Community Schools to any specific course of action. Lapeer Community Schools reserves the right to not select any vendor or not purchase any goods and/or services resulting from this bid request.

**CONTRACT:**

The written bid shall include a contract for all materials and services provided, including all equipment that is owned and used to fill this contract. An insurance certificate for liability insurance naming Lapeer Community Schools as insured shall accompany the contract.

**SCOPE OF WORK:**

**Required Services:**

1. The vendor shall provide lawn care services at each contracted site.
2. Vendors are responsible for removing garbage from areas to be mowed prior to mowing.
3. Vendors are to exercise care to avoid knurling trees and shrubs and other structures in and around the facilities. Contractors are responsible for any cost incurred from damage to the underlined areas.
4. All damages to District facilities must be reported to the Supervisor of Facilities & Grounds on the day of the occurrence.
5. The vendor is responsible for weed whipping around obstacles in and around the building and grounds. This is to include all ditches, all islands, all fences, sidewalks, curbs, light poles, trees, sign poles, etc.
6. Weed whipping around the outside fences of the athletic field is the contractor's responsibility.
7. No equipment is to be used during school hours or activities unless authorized by the Supervisor of Facilities & Grounds. He can be reached at (810) 614-2839.
8. All contractors must provide phone numbers where they can be reached during business hours of Lapeer Community Schools from 7:00 am – 4:30 pm.
9. Grass should be cut to a 3" depth. Any build-up of grass clippings will need to be removed from site.
10. All sites should be visited before submitting a bid. Any questions or concerns that could reflect additional cost needs to be brought up to the Supervisor of Facilities & Grounds before submitting their bid.